



澳大利亚山东总商会
Shandong Chamber of Commerce in Australia

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Constitution

Adopted on 11/11/2015

Part 1 Introduction on SCCA

Shandong Chamber of Commerce in Australia (SCCA) was formerly called Australia Shandong General Business Association (ASGBA) registered with NSW fair trading on 11/11/2015. SCCA is a not-for-profit registerable body founded and sponsored by Australian Chinese entrepreneurs and professionals from Shandong province resided in the local communities. The aim of SCCA/ASGBA is to strengthen and promote the cooperation and prosperities of the Australian and China's economies, to maintain the legitimate rights of the members, as well as to serve as the bridge and link for cross cultural and economic and business development for members between Australia and China. The SCCA/ASGBA head office is located in Sydney. The industries of the members' companies span over a plurality of sectors such as energy, mining, trade, real estate, finance, transport, tourism, media, manufacturing, technology and agriculture. SCCA/ASGBA sets up and administrates South Australia Branch to serve and strengthen the South Australia/Shandong province ties for further business and investment opportunities.

Value of SCCA

The founding principal of SCCA/ASGBA is to serve its members, to safeguard their legitimate rights and interests, to promote the economic development and to enhance the communication among bilateral corporations, serving as a bridge to facilitate business development and cooperation for members and companies between China and Australia.

With ChaFTA taken into effect in 2015 and the ramping up of the South Australia/ Shaondong province alliance, now is a key and historical time to strengthen and broaden those ties. Under the national strategy of "One Belt and One Road" proposed by China President, Mr. Xi Jinping, SCCA/ASGBA is dedicated to promote thousand years of profound and contending Shandong "Qilu" culture, to strengthen exchanges and cooperation between sisters State/Province, to advance pragmatic cooperation for Shandong enterprises who intend to invest in Australia.



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SCCA/ASGBA is committing to facilitate bilateral cultural, trade, investment development and cooperation between Shandong and South Australia.

Vision of SCCA

Forging an elite platform for entrepreneurs and professionals from Shandong both in China and Australia, SCCA/ASGBA's core value is to organize a series of international exchanging activities, seminars to exchange ideas, cultivate industrial ties, open up and facilitate opportunities for win-win cooperation for members.

Mission of SCCA

To build coalition for Shandong native entrepreneurs and professional, and leverage all key local resources from members and companies, SCCA/ASGBA dedicates to promote righteousness commercial force and sustainable economic and social development between China and Australia.

Organisational principal

SCCA/ASGBA follows the principals of equal participation, democratic decision-making, openness and transparency.

Part 2: Structure of SCCA

Position	No. of Pax.	Annual Membership Fee (AUD)	Prerequisites
Honorary Chairman	Several	Nil	Engaged by prestige and influential entrepreneurs, or celebrities
Counsel	One		Nominated by the National Executive Committee
Chairman	One	2,500	The National Executive Committee



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Executive President	One	2,000	<p>1. Natives from Shandong Province</p> <p>2. Open to individual donations</p> <p>3. The National Executive Committee members are entitled to participate in the Administrative Council, election, standing for election and voting; supervising, commenting and advising the work of the Association</p> <p>3.1 The National Executive Committee comprises the following:</p> <p>(1) the Chairman</p> <p>(2) Executive President</p> <p>(3) such other National Committee Members or other representatives of Members as the Directors may decide from time to time.</p> <p>(Each a "National Executive Committee Member")</p> <p>3.2 The number of National Executive Committee members appointed at any given time to the National Executive Committee from one Branch Chamber must not exceed 10% of the total number of members belonging to that Branch Chamber at that time unless the Directors determines otherwise.</p> <p>3.3. Powers of the National Executive Committee</p> <p>Upon adoption of this Constitution, the Directors are deemed to have delegated to the National Executive Committee the following powers:</p> <p>(a) Establish the policy, mission. Objectives and projects of the SCCA</p> <p>(b) Recommend a preferred candidate for appointment as the Chairman of SCCA</p> <p>(c) Submit the annual report and addenda for the meetings of the Directors</p> <p>(d) Consider and decide on the main activities of the SCCA</p> <p>(e) Appoint the SCCA's consultants, lawyers and other personnel;</p> <p>(f) Ensure all annual membership fees are paid to the SCCA</p>
Sectary General	One	1,500	
Treasurer	One	1,500	
Executive Vice-president	Five	1,500	
Vice-president	Several	1,000	
Vice Secretary-General	One	1,000	



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			<p>(g) Such other matters are deemed necessary at the discretion of the Directors</p> <p>4. Meetings of the National Executive Committee</p> <p>The National Executive committee will hold at least one meeting per year.</p> <p>An emergency National Executive Committee meeting may be called by the Chairman, or at the request of more than one-third of the National Executive Committee Members.</p> <p>5 The Chairman is elected for a term of three years and election changes to the term of five years after 2017. The Chairman may be re-elected but it is up to two consecutive terms.</p> <p>5.1 The Chairman is the legal representative on behalf of the SCCA to sign important documents. Under special circumstances, the Chairman may also appoint Executive Vice President to act the duty on his behalf and the acting president is responsible for the Chairman.</p> <p>6. SCCA has one permanent Honorable Chairman, Chairperson, and several Honorary Advisers. The Founding Chairman of the Association is the statutory Chairperson. Shandong businessmen with high reputation and influence can be recommended as Honorable Chairman. After taking off from the office, the previous Presidents will automatically become Chairpersons.</p> <p>7. SCCA has the Secretariat serving as permanent liaison for the General Business Association. The President appoints the Secretary-General to exercise the following powers:</p> <p>7.1 Preside over daily office work and organising the implementation of annual work plans;</p> <p>7.2 Coordinate the work among offices, branches and representatives:</p>
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			<p>7.3 Implement and embody the decisions of Executive Committee;</p> <p>7.4 In charge of daily public affairs of the SCCA/ASGBA.</p>
Honorary Director	Several	Nil	Nominated by Executive Management Committee only.
Director	Several	800	Nominated by Executive Management Committee only.
Member/ Member Companies	Honorable Company member- Several	Nil	<p>Company Membership:</p> <ol style="list-style-type: none"> 1. The company has ongoing operations and businesses in Australia and China. 2. The annual turnover of the members' company is not less than \$20 million, or its businesses demonstrating future growth in emerging industries. 3. The company submits the authorisation form to SCCA/ASGBA Management Committee to nominate its representative to participate in the activities organised by SCCA/ASGBA. 4. Company membership application will be subject to approval by SCCA/ASGBA Executive Management Committee. 5. Any amendment in change in representative and company membership will be made in written to SCCA/ASGBA Executive Management Committee.
	Several	500	<p>Individual Membership:</p> <ol style="list-style-type: none"> 1. Member as a nature person, acting as a corporate legal person, and the company has



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			<p>ongoing operations and businesses in Australia and China.</p> <p>2. The minimum annual turnover of the members' company is A\$5 million, or its businesses demonstrating future growth in emerging industries.</p> <p>3. Members act as individual professional and minimum annual salary of A\$80,000</p> <p>4. Members have no criminal and civil records due to misbehaviors, and forbidden to participate in any anti-Chinese government religions or cult.</p> <p>5. Members agree and are willing to abide by the Constitution set by SCCA/ASGBA. The first-time applicant is subject to at least two directors' recommendation to fill in the registration of the membership application form together with personal and company profiles, personal identification, and payment remittance of one-year membership fee.</p> <p>6. Membership certificate will be issued by the Secretariat after review and approval, and members' details will be reported and maintain at Membership Development Committee.</p>
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Part 3 The Rights and Obligations of the SCCA Members

1. After joining SCCA/ASGBA, members will be issued with manuals and membership certificate. Meanwhile, members enjoy the priority of being provided, introduced and recommended various business opportunities from SCCA/ASGBA.
2. Members enjoy the services provided by the National Executive Committee, including business consulting and overall planning, investment consulting, and investment services, etc.
3. Members do not allow to publish any words and engage in any actions slandering Chinese government and the Australian government



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4. Members should support and actively participate in different types of activities hosted by SCCA/ASGBA. Besides, members should pay the membership fee on time. Automatic withdrawal will be treated within the period of unpaid membership fees.

5. Members should devote heartily and maintain the image and reputation of SCCA/ASGBA.

6. If members act any misconducts and infringe the Code of Conduct of SCCA/ASGBA, an immediate disqualification will be applied.

7. In terms of withdrawing, members shall notify the Council Secretariat and return the membership certificate.

If members have the following circumstances, the Council may terminate its membership:

- ① Members do not attend the event for two consecutive years without any reason.
- ② A serious violation of the Constitution is presented.
- ③ Members violated state criminal law and have been convicted.
- ④ Members do not pay membership fee within one year without any reason.

8. After the membership has been suspended, the SCCA/ASGBA will withdraw the certificate of membership and will announce its withdrawing on the conferences or meeting. Besides, the previously paid fees are not refundable.

Part 4 The Regulations on Asset Management and Usage of SCCA

4. 1. The funding of SCCA/ASGBA comes mainly from membership fees and donations.

4. 2. The method of payment of membership

- (a) Executive Committee Membership and each Member contributes the portion based on the above table and levy date is calculated by 1st January each year;
- (b) Members can voluntarily donate as the conference expenses of the Association;

4. 3. The Accounts of SCCA/ASGBA will be published once a year to members and the SCCA/ASGBA has one treasurer and one cashier.

4.4. The usage of the funds.

- (a) It will be utilized in business activities of the Association;
- (b) It will be utilized in different activities participated by members;
- (c) It will be utilized in daily expenses of the Association;

4. 5. If SCCA/ASGBA terminates for any reason, the National Executive Committee is to terminate the meeting.

4. 6. The termination of the SCCA/ASGBA will be voted and proved by the Administrative General Meeting and the Member General Meeting. Also, the termination should be submitted to the original approval of the relevant government departments for examination and approval.

4. 7. Before the termination of the SCCA/ASGBA, a liquidation organization will be appointed under the guidance of government departments to clear debts and to deal with the leftover issues. During the liquidation period, the Association do not host any activities other than liquidation.

4. 8. After completing cancellation of registration in registration authority, the SCCA/ASGBA will be deemed as termination.



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4.9. After the termination, the remaining property of the SCCA/ASGBA will be used for the development of business-related industries in accordance with state regulations.

4.10. If the Constitution requires to be amended, it shall be examined and approved by the General Assembly of Administrative Directors. The General meeting shall be valid when more than half of the members participate in. A valid resolution is based the result that more than two-thirds participating Member support.

4.11. The interpretation of the Constitution is reserved by the National Executive Committee of the SCCA/ASGBA.

Part 5 Branch Chambers

5.1 Branch Chambers of the SCCA

The following initial Branch Chambers are duly recognized as follows:

- (a) The NSW Branch Chamber (the SCCA's national headquarters)
- (b) The Victoria Branch Chamber
- (c) The South Australia Branch Chamber
- (d) The West Australia Branch Chamber
- (e) The Canberra Branch Chamber
- (f) The Queensland Branch Chamber

5.2 Additional Branch Chambers

The National Executive Committee members may establish additional Branch Chambers of the SCCA at their discretion by ordinary resolution at a National Executive Committee members' meeting.

Part 6 Branch Committees

6.1 Establishment of Branch Committees

The National Executive Committee members may establish, and may disband, a Branch Committee for each Branch Chamber the purposes of managing and operating the day-to-day operations of each Branch Chamber and for any other informal purposes that the Directors may decide from time to time.

The Branch Committee Members may determine the functions, and rules for proceedings and frequency of meetings of its Branch Committee.

6.2 Branch Committee Members

- (a) Each Branch Committee comprises the following:
 - (I) Branch Chairman
 - (II) representatives of Members elected by Members of that Branch Chamber; and
 - (III) such other representatives of Members of that Branch Chamber as the Branch Chairman or the acting Branch Chairman may decide from time to time,(each a "Branch Committee Member")
- (b) The number of Branch Committee Members appointed or elected at any given time to a Branch Committee must no exceed 30% of the total number of Members of that Branch Chamber unless the National Executive Committee members determine otherwise.



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6.3 Power of the Branch Committees

Upon adoption of this Constitution, the National Executive Committee members are deemed to have delegated to each Branch Committee the following powers within the limits of its own Branch Chamber:

- (a) Receive applications for admission as Members of the SCCA
- (b) Furnish each year to the National Executive Committee members a copy of the accounts and a report of the activities of its Branch Chamber during the previous year and such other information as the National Executive Committee members may require;
- (c) Furnish twice a year to the National Executive Committee members a copy of the branch register;
- (d) Ensure all Annual membership fees for its Branch Chamber are paid to the SCCA
- (e) Pay the cost, charges and expenses incidental to the promotion, management and regulation of the Branch Chamber;
- (f) Employ staff, subject to compliance with any budgetary limits set by the National Executive Committee members and any other requirements of the National Executive Committee members from time to time;
- (g) Raise money; and
- (h) Such other matters as are deemed necessary at the discretion of the National Executive Committee members.

6.4 Meetings of the Branch Committees

Each Branch Committee may call a meeting of the Members belonging to a Branch Chamber at any time.

Part 7 Seals

7.1 Safe custody of common seals

The National Executive Committee members must provide for the safe custody of any seal of the SCCA.

7.2 Use of common seal

If the SCCA has a common seal or duplicate common seal:

- (a) It may be used only by the authority of the Directors, or of a Committee authorized by the National Executive Committee members to authorize its use; and
- (b) Every document to which it is affixed must be signed by a National Executive Committee member and be countersigned by another National Executive Committee member, a Secretary General or another person appointed by the National Executive Committee members to countersign that document or a class of documents.